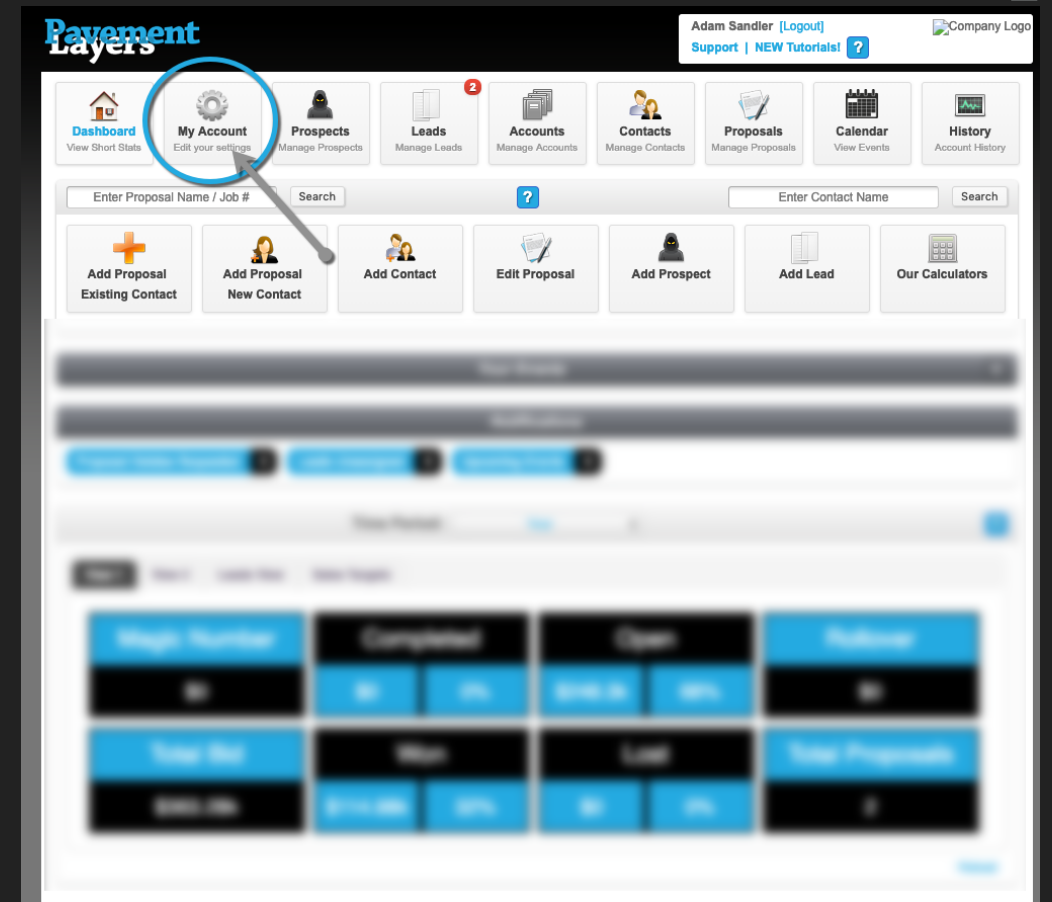


Pavement TUTORIAL

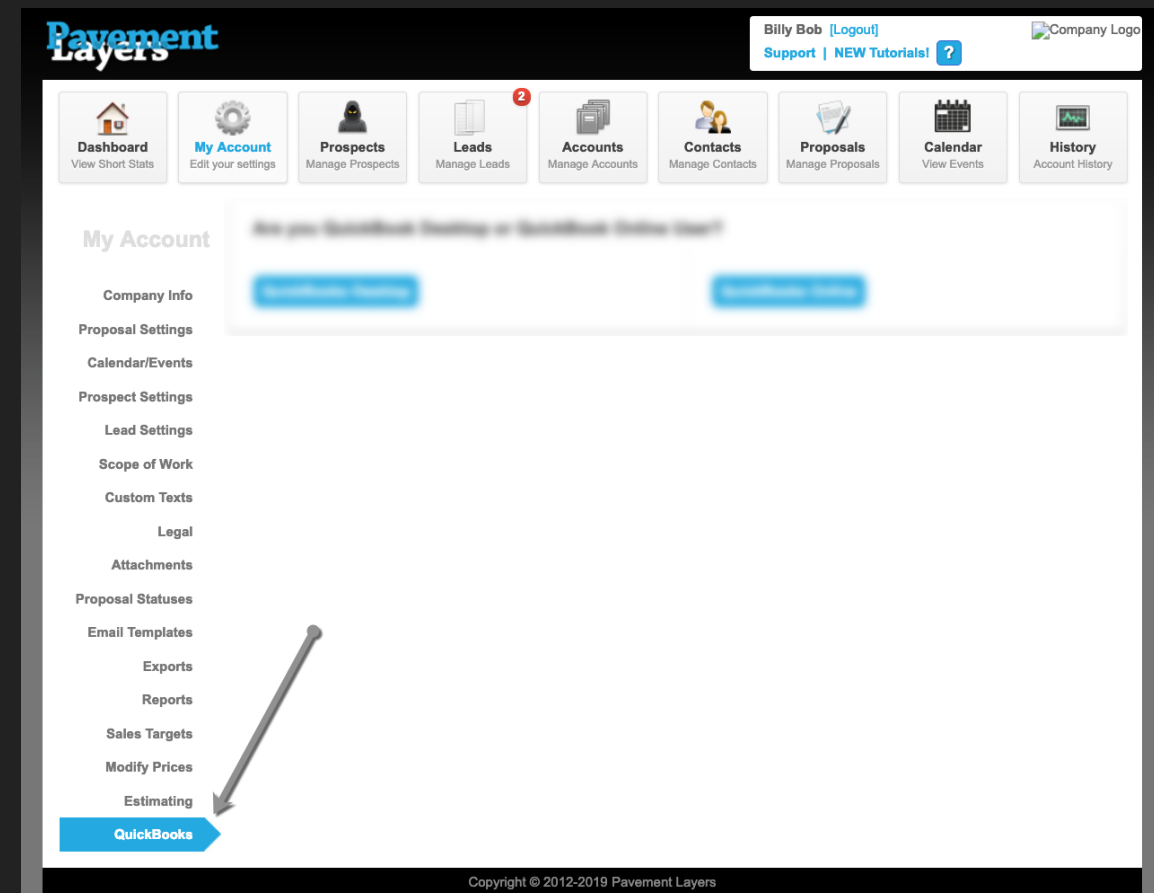
Layers

**CONNECTING TO QUICKBOOKS
ONLINE**

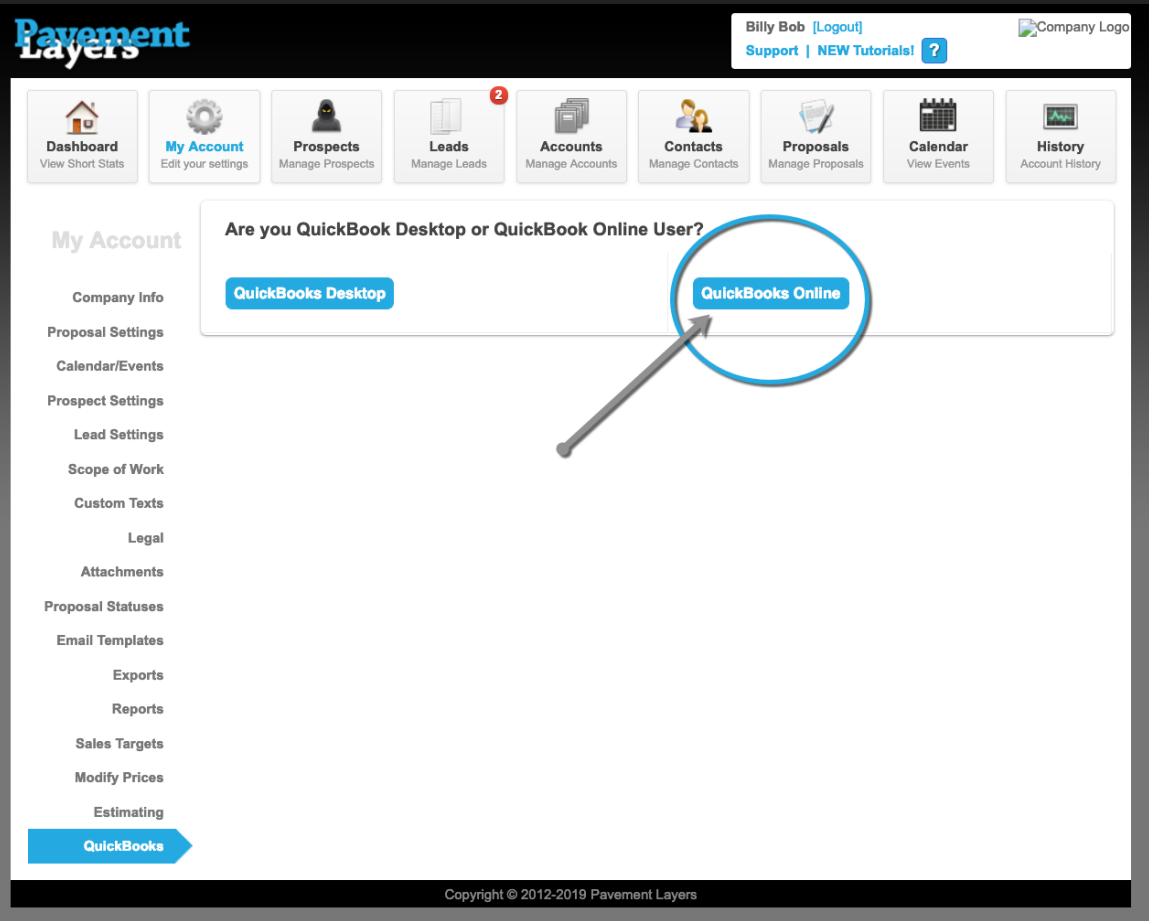
1. Select the “My Account” tab on the upper menu bar.



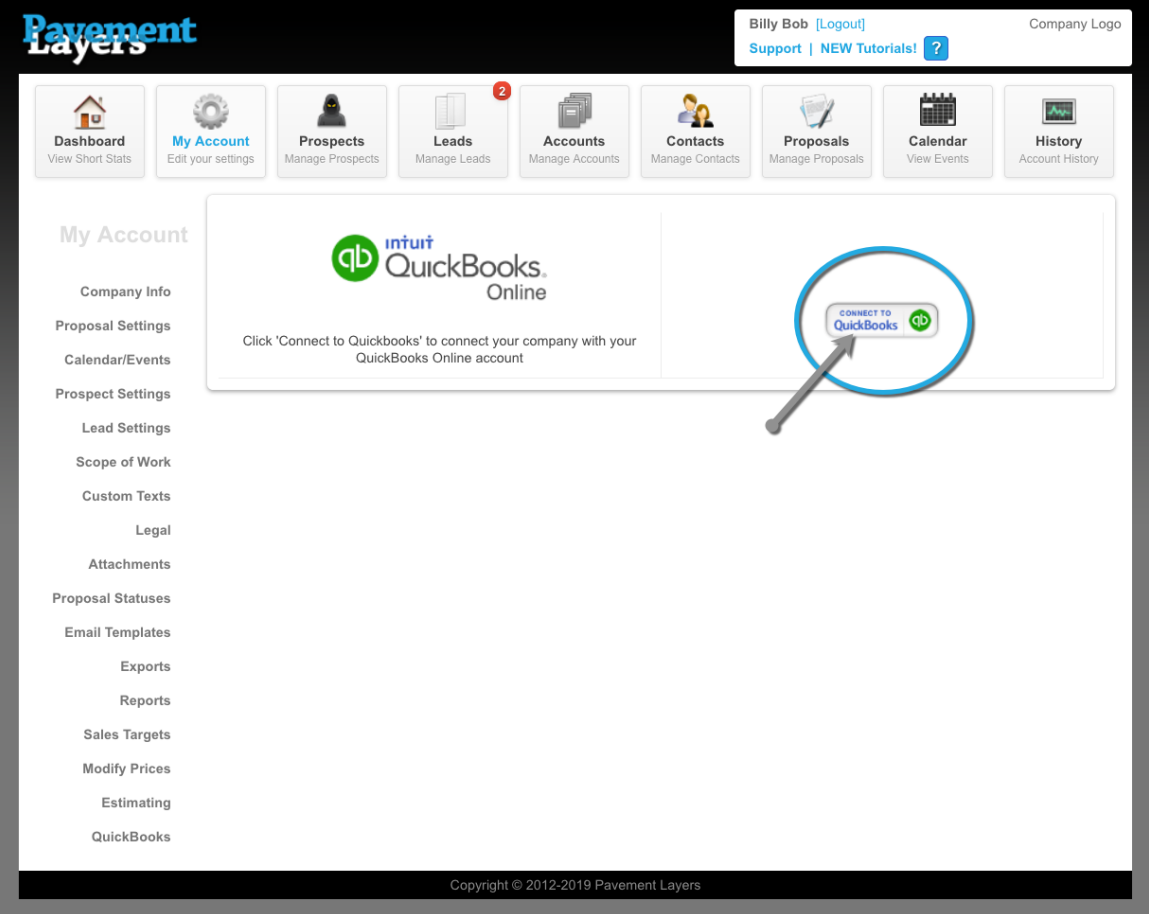
2. Select the “QuickBooks” option, located on the bottom left of the “My Account” menu.



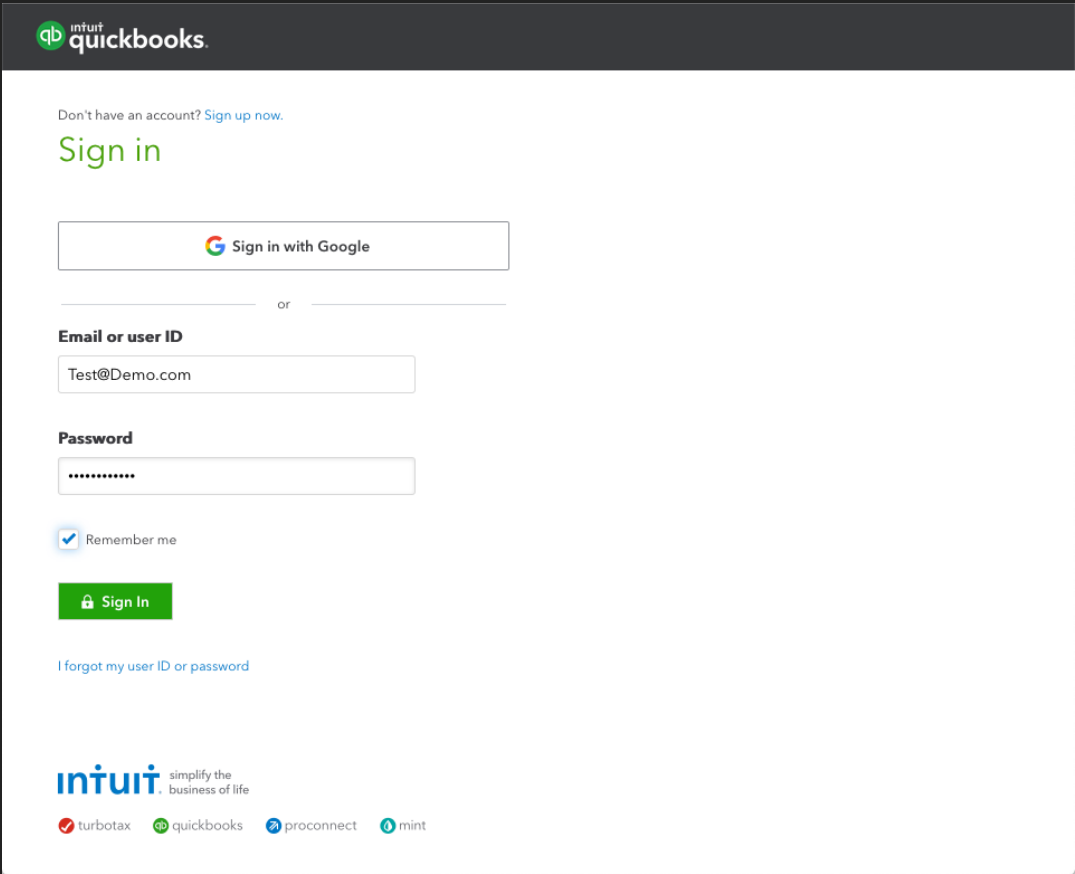
3. Select the “QuickBooks Online” option.



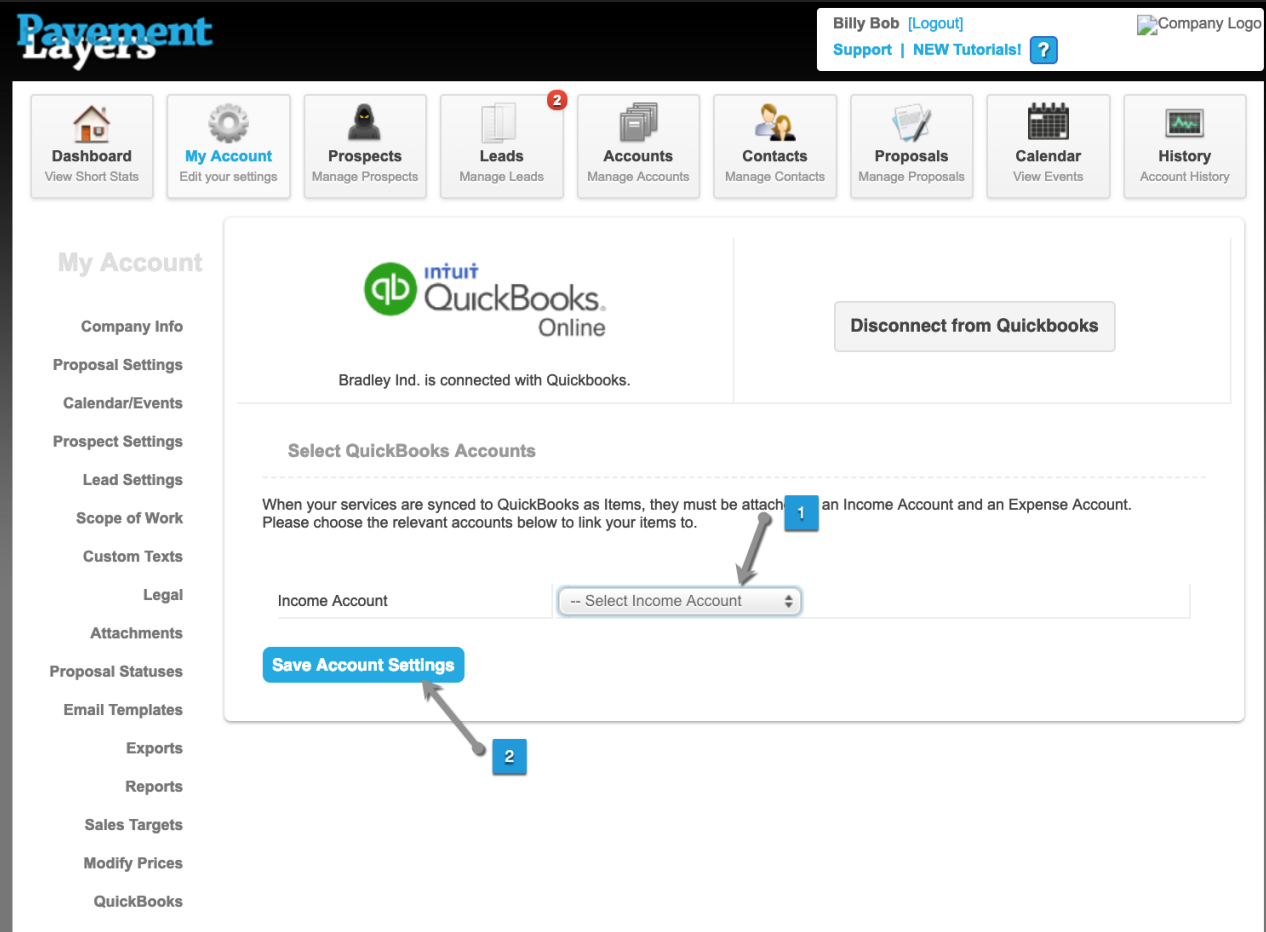
4. Select the branded, “Connect to QuickBooks” button.



5. In the QuickBooks pop-up window, sign into your QuickBooks account, NOT your Pavement Layers account.



6. Select which income account you wish to use, then save your account settings.



7. After seeing the, “You’re All Set!” message, you have successfully linked your QuickBooks Online account to your Pavement Layers account.

The screenshot displays the 'My Account' section of the Pavement Layers application. At the top, a navigation bar contains nine icons with labels: Dashboard (View Short Stats), My Account (Edit your settings), Prospects (Manage Prospects), Leads (Manage Leads, with a red '2' badge), Accounts (Manage Accounts), Contacts (Manage Contacts), Proposals (Manage Proposals), Calendar (View Events), and History (Account History). The 'My Account' section is active, showing a sidebar with various settings options: Company Info, Proposal Settings, Calendar/Events, Prospect Settings, Lead Settings, Scope of Work, Custom Texts, Legal, Attachments, Proposal Statuses, Email Templates, Exports, Reports, Sales Targets, Modify Prices, and QuickBooks. The main content area features the Intuit QuickBooks Online logo and a confirmation message: 'Bradley Ind. is connected with Quickbooks.' A 'Disconnect from Quickbooks' button is visible. A blue circle highlights the 'You're all set!' message, which is followed by instructions: 'You can now generate invoices in QuickBooks Online directly from Pavement Layers! Simple select 'Invoice' From the QuickBooks option on the proposals page and the invoice will be generated within 2 minutes.' A link 'Show Expense Account Settings' is also present. The footer contains the copyright notice: 'Copyright © 2012-2019 Pavement Layers'.

Dashboard
View Short Stats

My Account
Edit your settings

Prospects
Manage Prospects

Leads
Manage Leads

Accounts
Manage Accounts

Contacts
Manage Contacts

Proposals
Manage Proposals

Calendar
View Events

History
Account History

My Account

Company Info

Proposal Settings

Calendar/Events

Prospect Settings

Lead Settings

Scope of Work

Custom Texts

Legal

Attachments

Proposal Statuses

Email Templates

Exports

Reports

Sales Targets

Modify Prices

QuickBooks

intuit QuickBooks Online

Bradley Ind. is connected with Quickbooks.

You're all set!

You can now generate invoices in QuickBooks Online directly from Pavement Layers!

Simple select 'Invoice' From the QuickBooks option on the proposals page and the invoice will be generated within 2 minutes.

[Show Expense Account Settings](#)

Disconnect from Quickbooks

Copyright © 2012-2019 Pavement Layers